

Meeting Title: Pacific Swimming Board of Directors Meeting

Date: February 21, 2024

Attendance:

Board members attending are noted by an 'X' in the table below; board members not present, but excused are marked with an 'E'. Team representatives and guests in attendance are also noted.

Lehla Irwin	X	Kent Yoshiwara	X	Zone Chairs		Zone Reps		Guests		Staff	
Verónica Hernández	X	Kelly Schott	X	1N – Bob Hill	X	SR – Lily Struempf		Markus Daene	X	Cindy Rowland	X
Debbi Tucker	X	Phil Grant	X	1S – Tony Daly		JR – Steph Anderson	X	Valerie Rudd	X	Laurie Benton	X
Kyler Van Swol	X	Traci Benton	X	2 – Mark Ryan		2 – Saveta Holunga		Mary Ann Cropper	X	Diana Fetterman	X
Erik Scalise	E	Peter McNamara		2 – Chris Lam	X	4 – Bella Pfeiger	X	Mike Piccardo	X	Annie Stein	X
Asher Green	X	Larry Rice	X	3 – Kevin Twohey		3 – Joseph Harris	X	Leo Lin	X	Karen Bair	X
Tyler Long		Clint Benton	X	4 – Jim Morefield	X	1N – Paige Griffis	X	Rolandas Gimbutis	X	Mary Ruddell	X
Zach Silverman	X			4 – Jerry Rudd	X	1S – Joyce Lee		Julian Corrigan	X		
Gracie Goss						3 - Alyson McKeon	X				
Don Heidary	X										
Doug Reed											

TOPIC	DISCUSSION - CONCLUSION	RECOMMENDATION/ ACTION	FOLLOW-UP DATE
Meeting Called to Order	Meeting was called to order by Lehla Irwin at 7:34 PM		
Conflict of Interest	Meeting opened with the reading of the Conflict of Interest Statement.		
Minutes from Previous Meeting	November 15, 2023 BOD Minutes (As revised on 1/17/24)	Approved	
Minutes from Previous Executive Committee Meetings	January 17, 2024 Exec Comm Minutes	Approved	
Officer's Reports			
Chair	Lehla Irwin – 1.		
Auditor's Report	Mary Ann Cropper - 2402FC02 - Motion to approve the draft audit documents. 1. PC Draft FS , 2. PC 22-23 TR 3. Very clean audit and investments are a solid category 1, putting PC in a very secure position.	Approved	
Admin Vice-Chair	Verónica Hernández – 1. There will be a meeting next week for the Zone All-Star coaches and managers with the Head Ref and Meet Director.		
Vice Chair – Program Operations	Kyler Van Swol – 1.		

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Vice Chair – Program Development	Eric Scalise – Not present 1.		
Vice Chair - Finance	Debbi Tucker – 1. Draft Statement of Financial Position 2. Draft Statement of Activities Budget Performance	Approved Approved	
Age Group Committee	Tyler Long – Not present		
Senior Committee	Asher Green – see report 1. Good engagement from committee, but working on mission statement and objectives		
Registration	Laurie Benton – see report		
Report/Recom - Staff	Cindy Rowland – see reports 1. All detailed reports consolidated as the staff meeting minutes on the website		
Consent Calendar	Consent Calendar presented for approval (including all committee reports and minutes) except: Pulled: DDEI, Officials, Finance	Approved	
Governance Committee	Jim Morefield – see report		
Disability, Diversity, Equity, and Inclusion Committee	Kent Yoshiwara – see report 1. USAS is putting together a community swim program in Oakland to provide training to the Oakland Parks and Recs Program. All athletes will become seasonal athletes and be able to participate in a meet at the end of the summer season.		
Officials Committee	Phil Grant – see report 1. End of last year, USA Swimming had an R-9 amendment to rulebook a. Passed, which standardized training for officials across all LLC's b. Pacific Swimming adopted the new rules - see USA swimnings update c. Beginning Stroke and Turn course will now be an online course d. Officials can now be certified in 2 weeks 2. Pacific Swimming is now fully compliant with USA Swimming. a. See Pacific Swimming's official's documents for all the updates.		
Finance	Debbi Tucker - 1. Anticipating an increase in Quickbooks expenses due to our current version expiring.		
Budget			
Old Business			
Old Motions			

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New Business	<p>Julie Corrigan - 2402SCSC01 - Motion to approve the fee for the International Meet Entry Fees.</p> <ol style="list-style-type: none"> 1. Same fee structure as last year, with 30% coming back to Pacific Swimming <ol style="list-style-type: none"> a. Santa Clara Swim Club - International Meet Entry Fees <ol style="list-style-type: none"> i. Meet Surcharge \$35.00 ii. Individual Events \$20.00 iii. Coach Credential \$25.00 iv. Late Entry Charge \$50.00 	Approved	
New Motions	<ol style="list-style-type: none"> 1. 2402FC01 - A Medal Price To adjust the "A" Medal price to clubs from \$1.00 to \$0.75. 2. 2402FVC01 - Technology Fee To make permanent the technology fee of \$1.00 per membership, <u>to be documented in the P&P.</u> 3. 2402FVC02 - Officials Travel Assistance P&P Section V. C. 4. LSC Meets and National-level Meets held inside Pacific Swimming Boundaries <ol style="list-style-type: none"> a. Assigned Officials (Meet Referee, Starters, Deck Referees, Lead Chief Judges and the Administrative Referees) working LSC Meets who reside 50 miles or more from the meet venue are eligible to receive a lodging reimbursement or subsidy as determined by the Board of Directors and supported by the Annual Budget. b. Travel Assistance shall be: (1) Meet Referee, Lead Administrative Referee, Lead Chief Judge shall receive \$100 per night. (2) Deck Referees, Starters, Assistant Chief Judges, Assistant Administrative Referees shall receive \$50 per night. c. <u>Nights prior to each day of the meet are eligible for assistance. Additional nights must be approved by the Officials Chair and the Finance Vice Chair.</u> d. Officials shall attend the LSC Meet in its entirety. Officials Chair may waive this requirement. 4. 2402FVC03 - Fee for Stopped Checks Policies and Procedures, Section III H. Financial Fees <ol style="list-style-type: none"> 1. The minimum service charge for checks returned to Pacific Swimming shall be \$25 \$50 plus any back charges. The second offense for a returned check within one year shall be referred to the Pacific Swimming Administrative Review Board. 2. The minimum service charge for a stopped check or to reissue lost or stale dated checks shall be \$25 \$50. <u>The second offense for a stopped check or to reissue lost or stale dated checks shall require the requestor to register for Bill.com e-payment service.</u> No fee shall be charged to reissue checks sent to an address other than the one listed on the request form. 	<p>Approved</p> <p>Approved as amended</p> <p>30-Day motion</p> <p>30-Day motion</p>	

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	5. 2402GOV01 - Policies and Procedures Amendments To amend Pacific Swimming Policies and Procedures to (1) update and clarify current practice for motions that require a 30-day or 60-day wait before approval, (2) add the recently approved Safety Guidelines and Warm-up Procedures to Section X Meet Conduct with one correction, (3) add policies and procedures for the Awards Banquet Committee, and (4) fix minor grammatical and editorial issues. 6. 2402OC01 - Officials Committee Policies and Procedures Changes Section XVIII, L. Officials Committee	30-Day motion 30-Day motion	
Closing Comments	Reminder to all committees to submit budget numbers by March 11 to Mary Ruddell.		
Next Meeting	April 17, 2024		
Meeting Adjourned	Meeting Adjourned at 8:54 PM		

Respectfully submitted by,
 Zach Silverman
 Secretary - Pacific Swimming Board of Director