



**Recent Focus & Accomplishments:**

- 1) Audit, 990's and audited Financial Statements have been completed and reviewed. They are ready for the BOD to review and approve.
- 2) Travel arrangements made for those currently traveling to the USAS Workshop in Denver in April.
- 3) Zone Challenge Meet apparel and equipment have been ordered and all items due for delivery by Feb 24. Zone Challenge Meet hotel block was arranged for Zone 4 and some members of Zone 3.
- 4) Purged the storage facility and arranged for the destruction of outdated records.
- 5) QuickBooks has filed the Employee Retention Credit Amendments on our behalf. We don't have any expectation for when that may be reviewed or when the credit will be available, but the credit total is in excess of \$78K.
- 6) The post meet invoicing seems to continue to be successful with few issues. The AR virtually never has outstanding receivables that are past the terms.
- 7) Staff continues to meet every 2 weeks with David Cottam, Leo Lin, Mary Ruddell, and Verónica Hernández. The minutes from those meetings and detailed information on the work of the staff can be found in the staff meeting minutes posted on the Board Documents page.

**Updates on Upcoming Activities:**

- 1) We are still seeking a bookkeeper or accounting assistant to assist with the many treasury tasks that are still being done by Mary or the staff.
- 2) Working on bag tags and awards for JO's and FW's spring meets and Athlete Rep Sweatshirt.
- 3) Developing a timeline for the Western Zone Age Group meet in Elk Grove, CA. This will require a lot of additional work for the staff to take on this project now that we no longer have anyone handling team travel.
- 4) Need direction soon on where/how/when we are holding an Awards Banquet, LSC Officials Clinic and HOD in the fall of 2022 in order to have time to plan and execute the event.
- 5) Developing a local replacement for the postponed OTC Camp.
- 6) Athlete Leadership Summit Planning to begin soon.